

ADRC – Getting Started

- 1) Fill out a modification request for all external modifications: paint color, landscape, fencing, patios, and other external structures.
- 2) Review the Pattern Book to ensure you are conforming with the architectural elements for Cherry Hill Village.
- 3) Submit a mortgage survey with your plans drawn in so the ADRC can get a perspective of property lines for your changes—particularly fences and patios.
- 4) Submit any supporting photos or paint samples or links to websites so that the ADRC can ensure all information is viewed.
- 5) Submit your request to adrc@mychv.com, using the naming convention:

LASTNAME_ADDRESS_[fence,patio,paint,landscape..etc]_DATE.pdf

- 6) Your Approval Letter will be emailed to you within 2 weeks, unless circumstances prevent approval due to unpaid dues or non-conformance(s) to the pattern book.

THANK YOU!!