

Date

Name

Address

Canton, MI 48188

Re: Cherry Hill Village Park Rental

Dear Name:

As we discussed today, attached please find the Cherry Hill Village Homeowners Association Park Rental packet:

- Complete, sign and return the Rental Reservation form.
- Return Rental Fee Check in the amount of \$25.00
  - CANCELLATION POLICY: The rental fee and security deposit is refundable if the reservation is cancelled.
- Return Security Deposit Check in the amount of \$100.00 (Refundable-please write a separate check). Your Security Deposit Check will be held until inspection of the Park has been completed. If no damages, your check will be returned to you.
- Make all checks payable to:

Cherry Hill Village Homeowners Association  
C/o Herriman & Associates, Inc.  
41486 Wilcox Road  
Plymouth, MI 48170

- Upon receipt of your signed rental agreement and checks, I will confirm your clubhouse reservation with you. (Reservation date for \_\_\_\_\_ on hold until receipt of your checks.)
- No later than 10 days prior to your event, you must submit the required insurance certificates. Please see the enclosed details.
- 2-3 days prior to your event, you must contact Site Manager Jeff McDuff to have Lawn Irrigation shut off.

If you should have any questions or require additional information, please feel free to contact me.

We look forward to your rental of the Cherry Hill Village Park.

Kindest regards,

**Dianna Rorabacher**

CAM Assistant